



10520

GRANT AGREEMENT

This Grant Agreement ("Grant Agreement") is entered into between PetSmart Charities Inc., an Arizona nonprofit corporation and tax-exempt public charity under Section 501(c)(3) of the Internal Revenue Code ("Code"), whose address is 19601 N. 27th Avenue, Phoenix, AZ 85027 ("Charities"), and City of Jacksonville, Florida, a municipal corporation, for and on behalf of its Animal Care and Protective Services Division, whose address is 2020 Forest Street, Jacksonville, FL 32204, ("Grantee"). The effective date of this Grant Agreement is upon execution and delivery by both parties, as indicated below.

Section 1 – Grant Purpose and Terms:

Grant Funds	\$50,000
Grant Purpose	<p>The grant funds in the amount of \$50,000 to expand Animal Care and Protective Services' Pet Safety Net program by utilizing Animal Control Officers to identify residents and pets in need and equip them with resources to provide immediate assistance such as supplies, medical costs, behavioral training and housing solutions to serve an estimated 1,000 pets and 1,000 people in the city of Jacksonville.</p> <p>The Grantee acknowledges that future funding for the operational costs of this program is not guaranteed by receiving this grant.</p>
Distribution Schedule of Grant Funds	Cash in single installment of \$50,000
Grant Period	Upon execution through October 31, 2019.
Grant Conditions	<p>If the Grantee wishes to request an extension, a request must be submitted in writing to PetSmart Charities for approval a minimum of 30 days prior to grant deadline. The request must outline progress to date including funds expended, funds remaining and a rationale for the requested grant amendment.</p> <p>If any grant funds remain unspent for the purpose and term of this grant, the Grantee must contact PetSmart Charities within 30 days after the end of the grant term for consideration of remaining funds or return any unused funds to PetSmart Charities.</p>
Impact Report(s)	The Grantee agrees to provide the following reports to PetSmart Charities in connection with this grant, on or before the deadlines set forth below. PetSmart Charities reserves the right to change the method and format of how of how reports are provided.

	<p>Unless otherwise specified, submit all reports via www.cybergrants.com/petsmartcharities/reports/app. An interim Impact Report will be available on 5/1/2019 and is due by 6/1/2019. The final Impact Report will be available on 11/1/2019 and is due by 12/1/2019. Impact Report templates are located at https://www.petsmartcharities.org/pro/resources. Impact Reports will include:</p> <ol style="list-style-type: none"> 1) Detail use of grant funds and expenditure 2) Description of impact of grant 3) How many animals have been kept from entering the shelter as a result of this grant? 4) Significant successes or challenges encountered during grant term <p>Additional reporting may be required during the grant term.</p> <p>The Grantee acknowledges that emails with the grant report link and reminders of the due dates will be emailed to the 'Grantseeker' of the original submitted application. It is the Grantee's responsibility to update all Grantee information as necessary at http://www.cybergrants.com/petsmartcharities/organization/update and to notify the PetSmart Charities via grants@petsmartcharities.org if there are personnel changes to the "Grantseeker" during the term of the grant.</p> <p>Failure to timely submit reports as required of this grant may impact your organization's future grant eligibility. Please note that failure to submit reports may lead to additional review of grant activities and expenditures by PetSmart Charities.</p>
Grant Acknowledgement	<p>PetSmart Charities will be recognized in the Grantee's publications and media commensurate with other donors' level of aggregate annual funding including all grants and adoption rewards as applicable throughout the fiscal year of the organization. Other acknowledgements specific to this grant are:</p> <ul style="list-style-type: none"> • Share naming rights to the Grantee's program or initiative funded by this grant with PetSmart Charities (i.e. "supported by PetSmart Charities" or "presented by PetSmart Charities"). • Distribute press release with a quote from PetSmart Charities announcing PetSmart Charities grant to local media outlets. <ul style="list-style-type: none"> ○ Post press release with a quote from a PetSmart Charities spokesperson on organization's web site. ○ Please e-mail PublicRelations@petsmartcharities.org for press

	<p>release approvals and allow up to 10 business days for approvals.</p> <ul style="list-style-type: none"> • Share the grant approval news on Social Media using the sample social posts provided as a guide and tag the appropriate PetSmart Charities channel. <ul style="list-style-type: none"> ○ For all Marketing approvals, including but not limited to signage and/or printed collateral, please e-mail PetSmartCharitiesMarketing@petsmartcharities.org and allow up to 10 business days for approvals. • Host a grant celebration press event in coordination with PetSmart Charities staff. • Grantee will acknowledge to each recipient of any supplies or services received through this grant the contribution of PetSmart Charities. An example could be “This medical service provided by a grant from PetSmart Charities” on each receipt or follow up instructions. • Include the PetSmart Charities logo on any collateral or information promoting the PetSmart Charities-funded event, initiative or program • Add a PetSmart Charities digital badge to your organization’s donor page, linking back to www.petsmartcharities.org. • All grantees are encouraged to share photos showing the impact of your grant with the marketing and PR teams at PetSmart Charities to leverage through traditional or Social media. • Link to templated materials, including a press release, digital badge, door cling and Social Media templates: https://www.petsmartcharities.org/pet-retention-grant-marketing-toolkit
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A. Use of Grant. Grantee agrees that it will not use, and will not allow any of its employees, agents or representatives to use, any funds provided under this Grant Agreement for any purpose other than the Grant Purpose (including, without limitation, any lobbying or political activities or any other purpose not permitted in Section 501(c)(3) of the Code), during the Grant Period, and subject to any Grant Conditions. If the Grant Funds include any in-kind product, Grantee may be required to execute the Donated Goods Addendum. Grantee will immediately notify Charities if it is unable to comply with the terms of this Grant Agreement. If Grantee has previously received any form of grant from Charities, this Grant Agreement is contingent upon successful performance by Grantee under that agreement. If the Grant Funds include the any services or products, such support may be provided directly by Charities or indirectly through a subsidiary, contractor, representative or agent of Charities and Grantee will participate in any specified program, technical assistance, or training within the guidelines, procedures and timelines defined by Charities or its authorized representative.

- B. **Acknowledgment of Grant.** Grantee will publicly acknowledge this Grant as required by the Grant Acknowledgment. Before making such acknowledgement, however, Grantee will obtain prior written approval from Charities (including details such as graphics, layout, copy, media, etc.). Grantee will provide Charities a reasonable amount of time for such review and approval.
- C. **Unspent Funds: Failure of Grant Purpose or Conditions.** If any Grant Funds are not spent at the expiry or sooner termination of the Grant Period, such unspent funds must be returned to Charities within thirty (30) days following such expiry or termination. Additionally, if Grantee is unable or unwilling at any time during the Grant Period to comply with the Grant Purpose or the Grant Conditions, Grantee will immediately notify Charities.
- D. **Modifications to Grant.** Any modifications to this Grant Agreement must be in writing and signed by both parties, except the following modifications may be made without a formal amendment if a written request is submitted by Grantee in writing (e-mail is acceptable if acknowledged by the recipient) and approved in writing (including e-mail) by Charities in its sole discretion:
1. Minor adjustments to the Grant Purpose or Grant Conditions that do not materially affect the original intent of the Grant; or
 2. Change or extend the Grant Period.
- E. **Reporting.** Grantee is required to submit the Impact Report(s) to Charities set forth above, along with information that indicates how the Grant Funds were spent and such other information as may be reasonably requested by Charities.
- F. **Early Termination by the Parties.** At any time prior to the end of the Grant Period, either party may terminate this Grant Agreement at any time, with or without cause, upon at least thirty (30) days written notice of such termination to the other party.
- G. **Early Termination by Charities.** Charities may immediately terminate this Grant Agreement upon written notice to Grantee if Charities determines in its sole discretion that:
1. Grantee has not complied with the Grant Purpose or Grant Conditions;
 2. Grantee is the subject of any legal, regulatory or media investigation or is engaged in any action or course that appears to be unprofessional, uncharitable or otherwise inappropriate;
 3. Grantee ceases to operate or materially and adversely changes its method of operation, is insolvent, or files for or is the subject of any type of receivership, bankruptcy or similar proceeding;
 4. Any representation made by Grantee was not accurate when made or it becomes inaccurate at any time during the Grant Period;
 5. Charities finds the results of any audit or inquiry regarding Grantee to be unacceptable;
 6. Grantee (or any person or organization linked to or with Grantee) becomes disreputable or is the subject of negative media attention, including social media; or
 7. Grantee has not complied with the requirements of any other agreement Grantee has with Charities.
- H. **Effect of Termination.** Upon termination of this Grant Agreement for any reason, Grantee will return to Charities any unspent portion of the Grant Funds as provided above, and all rights and obligations of the parties will cease, except for any rights and obligations that by their terms survive the expiry or termination of this Grant Agreement.
- I. **Additional Actions by Charities.** If Charities terminates this agreement as set forth in Section G, or if anytime either during the Grant Period or for two (2) years thereafter, Charities determines in its sole

and absolute discretion that the Grant Purpose was not fulfilled or that the Grant Conditions were not satisfied, Charities may (without limiting its other rights or remedies hereunder or at law):

1. Withhold any pending or future payments of Grant funds; or
 2. Revoke any payment of funds not used in accordance with this Grant Agreement and require Grantee to provide a full refund to Charities of all previously provided funds.
- J. **License to Grantee.** In addition and subject to Section B, Charities may provide a paid-up, limited, non-exclusive, revocable right to publish, print, transmit, display or otherwise use Charities' name and logo ("Marks"), and Grantee will provide any recognition and benefits at the same level provided to other organizations giving Grantee comparable levels of funding. Any materials that include the Marks (or other intellectual property) of Charities, including, but not limited to, any information to be transmitted in electronic or digital format (including e-mail, social media platforms or websites), must be approved by Charities for quality control purposes prior to any printing, distribution, publication or other use (even if such use is the same as or similar to prior approved uses). Charities' Marks may only be used in the exact form, style, font and colors as required by Charities, and Charities may dictate the copyright, trade or service mark indicia that must accompany each use of a Mark. Grantee will endeavor to provide Charities with at least ten (10) business days to review a proposed use of Charities Marks, and each submission of such proposed use will include the full context (e.g., media, platform, accompanying collateral or materials, etc.) associated with such use. Grantee will not use any Marks of Charities' without approval nor will Charities' Marks be used in a negative light or critical manner. The foregoing limited license may not be transferred, assigned or sublicensed. Charities may immediately terminate this license if Charities, in its sole and absolute discretion, determines Grantee's use of the Marks to be unacceptable.
- K. **License to Charities.** During the Grant Period, and subject to the terms of this paragraph, Charities has the paid-up, limited, non-exclusive, revocable right to publish, print, transmit, display or otherwise use Grantee's name and logo ("Marks"). Grantee's Marks will not be used in a negative light or critical manner. The foregoing limited license may not be transferred, assigned or sublicensed. Charities use of Grantee's Marks will limited to only be used to support or further Charities' mission.

Section 2 – Grantee's Representations. As of the date of this Grant Agreement, Grantee represents to Charities that:

- A. Grantee is either: an organization exempt from federal income tax under Section 501(c)(3) of the Code, (ii) a governmental entity identified in Section 170(c)(1) of the Code that will use the grant for exclusively public purposes, or (iii) an "Indian tribal government," as defined under Section 7701(a)(40) of the Code, that is treated as a State under Section 7871 of the Code and that it will use Grant Funds for exclusively public purposes.
- B. Grantee holds and maintains all licenses, permits and registrations necessary or appropriate for its lawful operation and fulfillment of the Grant Purpose and satisfaction of the Grant Conditions.
- C. Grantee is and will remain in compliance with all applicable local, state, tribal and federal laws, regulations and other requirements to which Grantee is subject.
- D. Grantee is not on any federal terrorism "watch list" and any Grant Funds will be used in compliance with all applicable anti-terrorist financing and asset control laws, statutes and executive orders.

- E. Grantee agrees that all statements made by Grantee in any application and ancillary materials are true and accurate in all material respects. Grantee agrees to notify Charities promptly in writing of any change regarding the ongoing truthfulness and accuracy of such statements during the Grant Period.

Section 3 – Miscellaneous Provisions.

- A. **Maintenance of Records and Audit.** Grantee agrees to maintain adequate books and records and other financial documents appropriate for its organization (including all records related to disposition of the Grant) (collectively, “Records”). Grantee will maintain the Records in a manner that Charities (or its auditor) may readily determine that all Grant Funds were used exclusively for the Grant Purpose. During the Grant Period and for two (2) years thereafter, Charities may inspect and audit the Records to determine Grantee’s compliance with this Grant Agreement upon at least ten (10) business days prior notice and during normal business hours. Grantee will provide Charities (and its auditor) with unfettered access to the Records and will fully cooperate with such inspection or audit. Grantee expressly grants permission to Charities or its designees to make inquiries and discuss with, or request documentation from, third parties about Grantee related to Grantee’s performance under this Grant Agreement.
- B. **Regulatory Compliance Cooperation.** Grantee will fully cooperate with Charities and provide Charities with any requested information or documentation regarding Charities’ compliance with the requirements of any governmental agency, including Charities’ nonprofit or tax-exempt status.
- C. **Independent Entities.** Nothing in this Grant Agreement is intended or will be construed to create any type of partnership, joint venture, employment, franchise or other similar relationship between the parties. The parties agree each party is an independent entity and will be solely responsible for the acts and omissions of its respective officers, agents, employees, and representatives and during and after the term of this Grant Agreement. The parties further agree that the Grant Funds are being provided for the purpose of supporting the Grantee, and there is no explicit or implicit oral or written agreement or understanding that any Charities director, officer or other representative will receive compensation in connection with such payment.
- D. **Indemnification.** Subject to the provisions and limitations of Section 768.28, Florida Statutes (which provisions are not expanded, altered or waived), Grantee shall indemnify and hold harmless the Charities, its officers, employees and agents from suits, actions, proceedings, claims, judgments, costs, damages and expenses, at law or in equity, caused by the Grantee’s negligent acts or omissions in the performance of this Agreement. Nothing contained in this paragraph shall be construed as a waiver, expansion, or alteration of the Grantee’s sovereign immunity beyond the limitations stated in Section 768.28, Florida Statutes. Grantee will (1) provide reasonable notice to Charities of the applicable claim or liability, and (2) allow Charities, at its own expense, to participate in the litigation of such claim or liability to protect its interests. The scope and terms of the indemnity obligations herein described are separate and apart from, and shall not be limited by, any insurance provided pursuant to the Agreement or otherwise. Such terms of indemnity shall survive the expiration or termination of the Agreement. In the event that any portion of the scope or terms of this indemnity is in derogation of Section 725.06 or 725.08 of the Florida Statutes, all other terms of this indemnity shall remain in full force and effect. Further, any term which offends Section 725.06 or 725.08 of the Florida Statutes will be modified to comply with said statutes
- E. **Non-Disparagement.** Grantee will not make, directly or indirectly, any negative statements, whether written or oral (including in any digital electronic format) about Charities, PetSmart or their

respective activities, owners, officers, directors, or employees. This includes any statement intended, or that could be reasonably expected given its content or context, to harm or that would lead to unwanted or unfavorable publicity.

- F. **Equal Opportunity.** Grantee agrees that it will not discriminate by reason of race, color, creed, religion, national origin, age, sexual orientation, disability, veteran status, gender, marital status or any other legally protected status.
- G. **Jurisdiction and Governing Law.** The rights, obligations, and remedies of the parties as specified under the Agreement shall be interpreted and governed in all aspects by the laws of the State of Florida. Should any provision of the Agreement be determined by the courts to be illegal or in conflict with any law of the State of Florida, the validity of the remaining provisions shall not be impaired. Venue for litigation of the Agreement shall be in courts of competent jurisdiction located in Jacksonville, Duval County, Florida.
- H. **Legal Fees.** If either party brings any action or proceeding against the other arising under or related to this Grant Agreement, the prevailing party will be entitled to receive its reasonable attorneys', experts', investigation, and other related fees, costs and expenses from the other party.
- I. **Assignment; Third-Party Beneficiaries.** This Grant Agreement will be binding upon and inure to the benefit of the parties and their respective successors and permitted assigns. Grantee will not assign, delegate or sublicense, in whole or in part, any of its rights or obligations under this Grant without the prior written consent of Charities, which may be granted, withheld or conditioned in its sole discretion. Nothing in this Grant Agreement is intended or will be construed to give any third party any legal or equitable right, remedy or claim under or with respect to this Grant Agreement, except for a party's permitted successors or assigns.
- J. **Survival.** The terms and provisions of paragraph 3.D. (Indemnification), along with any other terms or provisions of this Grant Agreement that are by their terms intended to survive the expiry or termination of the Grant Agreement, will survive expiry or termination of this Grant Agreement.
- K. **Construction.** This Grant Agreement will not be construed for or against either party on the basis of which party drafted this Grant Agreement, and each party had the opportunity to review this Grant Agreement with their respective legal counsel (or other professional advisor) to the party's satisfaction.
- L. **Notices.** Any notice given or required under this Grant Agreement will be in writing and delivered to the respective addresses of the parties set forth above or at such other address as either party specifies in writing. Notices will be deemed received: (a) five (5) days after being sent by certified or registered mail, postage prepaid, return receipt requested; (b) on the next business day after when sent by overnight delivery with a major overnight courier; or (c) on receipt of confirmation following transmission via electronic mail or facsimile if received on a business day during business hours (otherwise, deemed received the next business day) and if followed by a hard copy sent by using one of the delivery methods in the preceding clauses (a) or (b) of this paragraph.
- M. **Waiver; Severability.** The failure of either party to insist upon the performance of any term or provision of this Grant Agreement or to exercise any right or remedy will not be construed as a waiver or relinquishment of such party's right to assert or rely upon any such term or right or remedy on any future occasion. If any provision of this Grant Agreement is held to be invalid, illegal or unenforceable, the validity, legality and enforceability of the remaining provisions will not in any way be affected or impaired. If one or more provisions of this Grant Agreement are held to be unenforceable under

applicable laws by a court of competent jurisdiction, those provisions will be limited or eliminated to the minimum extent necessary.

- N. **Execution; Counterparts.** The parties each represent that the individuals signing below are duly authorized to execute this Grant Agreement on behalf of the party for which they are signing. This Grant Agreement will not be effective until all information requested by Charities is provided by Grantee and is fully executed. This Grant Agreement may be executed by facsimile or electronically (including exchange of scanned signature pages by e-mail), each of which will be deemed an original, and in several counterparts, all of which will constitute one and the same instrument.
- O. **Entire Agreement.** This Grant Agreement constitutes the entire agreement and understanding between the parties, and supersedes any and all prior discussions, negotiations or other communications regarding the subject matter hereof. Any waiver or amendment of the terms of this Grant Agreement is binding only if in writing and signed by the authorized representatives of both parties.
- P. **Compliance with Laws.** Charities agrees it will comply with any and all applicable federal, state, and local laws, rules, regulations, and ordinances (hereinafter collectively referred to as the "Laws"), only with respect to this Agreement, as such Laws exist and may be amended from time to time. Such Laws may include, but are not limited to, Chapter 119, Florida Statutes (the "Florida Public Records Law"), and Section 286.011, Florida Statutes (the "Florida Sunshine Law").
- Q. **Nondiscrimination.** It shall be the policy of Charities not to discriminate against any person or group or persons, except in the case of a bona fide occupational qualification, on the basis of race, religion, color, creed, ancestry, national origin, citizenship, age, sex, gender identity or expression, marital status, parental status, familial status, sexual orientation, membership to any labor organization, political ideology, disability of an otherwise qualified individual (including intellectual disability, mental disability, learning disability, and physical disability), lawful source of income, or any other legally protected basis, to the fullest extent provided by applicable federal, state, and local law.
- R. This Grant Agreement is contingent upon and subject to City Council Appropriation of the Grant Funds described herein.

[SIGNATURE PAGE FOLLOWS]

TO EVIDENCE THEIR AGREEMENT, the parties have executed and delivered this Grant Agreement, all effective as of the last date written below.

"CHARITIES"

PetSmart Charities, Inc.

Signature: [Handwritten Signature]

Name: Lindsay Del Chiaro

Title: Program Director

Date: 11/01/2018

ATTEST:

By [Handwritten Signature]
JOHN C. SAWYER, II
Corporation Secretary



CITY OF JACKSONVILLE

[Handwritten Signature]
Lenny Curry
Mayor

Sam E. Mousa
Chief Administrative Officer
For: Mayor Lenny Curry
Under Authority of:
Executive Order No. 2015-05

In accordance with Section 24.103(e), *Ordinance Code*, I do hereby certify that there is an unexpended, unencumbered, and unimpounded balance in the appropriation sufficient to cover the foregoing agreement and that provision has been made for the payment of monies provided therein to be paid.

[Handwritten Signature]
Director of Finance
CITY Contract Number: 10520

Form Approved:

[Handwritten Signature]
Office of General Counsel